*37th Annual N.D. Native American*

*State Science and Engineering Fair (NASSEF)*

*January 19-20, 2020*

**Judging Rules and Procedures**

1. **Sunday evening at 9:00 p.m.** Do a “Walk through Review” of projects in the exhibit hall and flag any projects with violations \*\*refer to handout derived from National Sci. Fair Rules.
2. 8:00 a.m. Monday,. **Breakfast** served at 7:30 and lunch will be served to the JUDGES at approximately 11:30 am. Judges will meet to form judging teams and review judging procedure: Three judges evaluate each of the exhibitors in a given grade level/ category and SIGN THE STUDENT REGISTRATION FORM ON THE TABLE. The last judge will collect the forms and return them to judging coordinator.
3. Chairperson will get ***ONE complete list of projects for their category*** to share with their team. This will help the judging team to plan their strategy for judging, how to divide the number of projects, grade levels, help to avoid missing some students or grade levels, and help with pacing.
4. 8:45 Monday: Announcements in the Exhibit hall.
5. 9:00 Monday Welcome 9:15 a.m. Judging begins: ONLY judges and participants are allowed in the exhibit hall during judging.
6. Once all the raw scores for your category/grade level are determined, you will meet with your judging team to deliberate and award the place finishers/winners. Review scoring rubrics and cut scores for category/grade level. Make sure you have ALL of the scoring rubrics for any given grade level or category BEFORE awarding a place finisher, to avoid errors in making an award. Please keep Judging Coordinator informed as to which categories are finished, so that we may announce when student may be released. Keep the judging moving along. Don’t spend too much time on any given project or category or in deliberations. Stay focused on completing your assigned category. You may need to help judge the larger categories.
7. Award First, Second, and Third place winners according to the 3-judge points system using cut scores to make your determination.
8. In the event of a tie, your team will need to decide if both projects deserve awards or if your team decides to go with the three highest scores.
9. If there are only a few projects within a category it will be even more important to use the cut scores and 3 judge point system.
10. The category chairperson will submit the final award sheets (one for 3-4, 5, 6, 7, 8, 9-12) for a total of 6, to the Judging Coordinator, along with ALL materials folders, rubrics, documentation, etc. to the Judging Coordinator.
11. The Judging Coordinator will close the completed categories on the Visual Cue Board, allowing the judging teams to see which categories are still open and in need of additional judges.
12. Continue to help with judging until all categories are completed.
13. **To ensure integrity and fairness in judging, please inform the judging chairperson immediately** **IF You are:**

a.) *Related to the exhibitor that you judging*

*b.) A mentor, advisor, chaperone or are from the same school of the exhibitor you are judging*

*c.) Have an association with an exhibitor or exhibitor’s relative that may affect your impartiality \*\*\*Switching with another person on your team can usually remedy these situations.*

1. The Awards Ceremony will follow immediately in the exhibit hall. **Around 2:30 p.m. or when ALL judging/deliberations are completed**.
2. The event coordinators would like to extend our sincere thank you for your continued support. It is a team effort. Teamwork makes the Dream Work!