University of North Dakota School of Medicine & Health Sciences
Behavioral Research Core Facility Use Agreement

Purpose

The Behavioral Research Core Facility ("BRCF") provides a centralized infrastructure to facilitate behavioral phenotype assessments in animal research, offering common equipment and facility to be shared by multiple investigators. The BRCF is located within the University of North Dakota ("UND") Biomedical Research Facility ("UND BRF"), and therefore it is absolutely required that each BRCF user ("User") understands and complies with all policies and procedures specified by the UND Institutional Animal Care and Use Committee ("UND IACUC") and the UND BRF.

This BRCF Use Agreement form must be signed and submitted by individual Users to the Director of the BRCF ("Director") for approval prior to reserving the facility:

  Director: Kumi Nagamoto-Combs, Ph.D.
  E-mail: kumi.combs@med.und.edu
  Phone: 701-777-2559

The signed User certifies that s/he:

1. Has an appropriate protocol approved by the UND IACUC;
2. Has undergone appropriate animal use training designated by the UND BRF; and,
3. Is a permitted user of the UND BRF.

The signed User also agrees that s/he:

1. Recognizes the potential risk for pathogen cross-contamination associated with the use of shared equipment in the BRCF;
2. Will contact the Director with a completed Equipment Use Request Form for an approval to use the BRCF and its equipment at least 1 week prior to the desired experiment date;
3. Will notify the Director at least 24 hours in advance to cancel and/or modify existing reservation(s);
4. Must not be accompanied by unapproved personnel to the BRCF;
5. Provides consumables and/or any other materials (e.g., treats, visual cues, etc.) required for his/her experiment(s) that are not supplied by the BRCF or UND BRF;
6. Is responsible for equipment setup and data collection/analysis of his/her own experiment(s);
7. Must use the BRCF equipment with care in a way it is intended, and will be liable for the repair and/or replacement costs of equipment damaged from inappropriate use and handling;
8. Is required to report any damage and/or malfunction of the equipment to the Director;
9. Makes sure to clean and disinfect the equipment and room thoroughly after use; and,
10. Will acknowledge the support from the BRCF and Institutional Development Award (P20GM103442) upon publication of the data resulted from the use of the BRCF and its equipment (see BRCF Policy or contact the Director for more details).

FAILURE TO COMPLY WITH ABOVE PROVISIONS WILL RESULT IN THE LOSS OF PREVILEGE TO USE THE BRCF AND ITS EQUIPMENT.

User Signature: Date:

Printed Name: Dept.: